

NOTICE OF INTENT TO RELOCATE INSTRUCTIONS

In the event of a relocation, the parties shall follow the requirement of Ohio R.C. 3109.051(G) (1). Except as set forth by R.C. 3109.051(G), the party intending to relocate shall be required to serve a copy of the Notice of Intent to Relocate upon the other party(ies).

In advance of a move, the relocating party shall file with the Juvenile Court and serve upon the other party(ies), a Notice of Intent to Relocate. Because the other party must be served, you are required to provide instructions to the Clerk of Courts and accurate contact information for that party including an address, a phone number and/or any email address.

If you intend to move but do not yet have a permanent address, file the Notice of Intent to Relocate indicating the general location. Check the box that says the complete address will be supplemented at a later date and provide that information to the Court as soon as it is available.

It is in the best interest of the child(ren) to discuss your relocation with the other party(ies) as soon as making a decision on relocation. **Unless you follow the proper procedures, you do NOT have the legal authority to relocate the minor child(ren).**

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Before you file your Notice, please choose the option below that best suits your circumstances.

_____ **Option A.** You are moving and both/all parties agree to either keep the same custody/visitation arrangement or have already agreed to a new custody/visitation arrangement that will be used after the move. An Agreed Entry stating that all prior Court Orders remain in effect or setting forth the modified terms agreed upon by the parties may be filed with the Notice of Intent to Relocate.

_____ **Option B.** You are moving and you and other party/parties have NOT agreed on a new custody/visitation agreement to use after the move but agree to use the Court's mediation program to attempt to establish a new agreement. By checking this box we will refer this case to mediation. If you are able to reach an agreement through mediation, an Agreed Entry setting forth the modified terms may be submitted at a later date. If you are not successful in reaching an agreement, either party may file a motion requesting the Court to revise the parenting time schedule and schedule the matter for hearing.

_____ **Option C.** You are moving and you do NOT agree with the other party on a new custody/visitation schedule and cannot establish a new custody/visitation schedule without court involvement. You must file a Notice of Intent to Relocate. Either party

may file a motion requesting the Court revise the parenting time schedule and schedule the matter for hearing.

***IN THE COURT OF COMMON PLEAS OF BELMONT COUNTY, OHIO
JUVENILE DIVISION – JUDGE ALBERT E. DAVIES***

	)	
Name	)	
	)	NOTICE OF INTENT TO RELOCATE
Petitioner / Plaintiff	)	R.C. 3109.051(G)(1)
	)	
vs.	)	Case No.
	)	
	)	JUDGE ALBERT E. DAVIES
Name	)	MAGISTRATE AMY L. BUSIC
	)	
Petitioner / Defendant		

1. I _____, a residential parent/legal custodian in the above-captioned case, hereby give notice of my intent to relocate. The following child(ren) will be moving with me:

a. Name: _____	DOB: _____
b. Name: _____	DOB: _____
c. Name: _____	DOB: _____
d. Name: _____	DOB: _____

2. I plan to move to (*new address*) _____ on (*date*) _____.

3. The Clerk shall serve a copy of this Notice of Intent to Relocate upon (*name*) _____ at (*address*) _____ by (*circle one*):
USPS Certified Mail / USPS Regular Mail / Process Server:

Signature

Address

Printed Name

City, State, Zip Code

Phone / Email

NOTICE TO NON-RELOCATING PARTY

YOU HAVE THE RIGHT TO REQUEST A HEARING FOR THE COURT TO DETERMINE WHETHER IT IS IN THE BEST INTEREST OF THE CHILD(DREN) TO REVISE THE PARENTING TIME SCHEDULED BASED UPON THE NOTICE OF INTENT TO RELOCATE. IF YOU WANT THIS COURT TO SET THIS MATTER FOR HEARING ON PARENTING TIME ISSUES, YOU MUST FILE A MOTION TO MODIFY THE PARENTING TIME SCHEDULE.